



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

State Revolving Fund Update: The SRF funding application has received final approval, and the money is in place just in time for our first requisition. Thanks for the generous support by Senator Rosenberg.

Public Safety Complex HVAC Control Update: Three bids were received. Project to be awarded by Select Board June 8.

Public Safety Complex Roof Update: The project is out to bid with a due date of June 20, contingent on funding. The Town has a scheduled ballot question date for Thursday June 16. Polling hours are Noon to 8:00 p.m., and the polling place is Hopkins Academy.

The estimated tax impact for the roof is \$4.18/ average single-family household (\$311,800 value) for 5 years. Supplemental funding already secured for \$150,000 in a previous article, but that amount was determined to be insufficient for this project.

The Town held a pre-bid conference on June 7.

Backhoe: The estimated tax impact is estimated to be \$11.40/average single-family household (\$311,800 value) for 5 years. The ballot question is up for a vote on June 16. Polling hours are Noon to 8:00 p.m., and the polling place is Hopkins Academy.

Land Requests For Proposals: The two Requests for Proposals for land in the center of Town and in the North Hadley area have been released with a due date of July 26. This will give us time to include the proposed land purchases in the capital plan and the planning for the Special Town Meeting.

Owners Project Manager: The evaluation team is conducting interviews with the top three finalists, and the team will present their ranking to the Select Board in June. The Board will select a finalist from that list and negotiate a price.

IT: Northeast IT has issued work tickets for the IT upgrades in Town Hall, and work is expected to commence as soon as a part arrives. The project should help boost Internet and productivity. I am working with them to schedule a presentation. Their recommendations will be incorporated into capital plan update and the operational budgets for the future. Northeast IT is scheduled to present their recommendations on June 29.

Wage and Classification Study: Statistic work on data gathered from comparable communities is proceeding. The data was gathered by Ms. Maura Shea, an intern from the University of Massachusetts. In process.

Commonwealth Compact: The Town was awarded technical support for two projects: (a) development of a financial management team and (b) a safe routes to school project. The Department of Revenue has notified us that the projects have been approved, and we will be notified of our next steps. I consulted with the Massachusetts Department of Revenue for an implementation schedule, and they advised that they are taking communities in sequence. Hadley is expected to be helped in late summer 2016.

Electricity Aggregation Update: Town counsel has approved the service agreement, and a representative from Good Energy will meet with the Board on June 8 to discuss the next steps. The Board is requested to sign the service agreement with Good Energy.

Departmental Functions

Capital Improvement Plan: The update for the five-year Capital Plan was sent to the departments this week with a return date of August 5. The departments are asked to meet with me in July to review preliminary drafts of their capital plan.

Revenues: The department heads have been asked to review their revenues to see if (a) fees are updated to cover more of the Town's issuance and administration expenses, (b) fees are in place to cover municipal services provided to selected populations (as opposed to services provide generally), and (c) practices are in place to ensure collection of fees already in place. A placeholder article has been prepared for the fall town meeting for any permit fee changes. At the next department head meeting, the departments are asked to present the results of their work.



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

Expenses: The department heads have been asked to watch their spending in the final month of the fiscal year, and specific instructions about encumbrances were given at the last department head meeting and issued by memo shortly afterward.

End of the Fiscal Year: At the last department head meeting, specific deadlines were given for submittal of revenues (June 30 at noon) and the submittal of FY 2016 expenses (July 27 at noon). Instructions were given to process payroll, as the pay week straddles the fiscal new year. The Finance Committee has been alerted the final deadline for adjusting FY 2016 budgets (either through reserve Fund transfers or line-to-line transfers) is July 15. Encumbrances from FY 2016 will be closed out to Free Cash.

MS4 Stormwater Permit Update: Marlo Warner, Sharron Gifford, and I met with the Connecticut River Stormwater Coalition and the Pioneer Valley Planning Commission to discuss regional implementation strategies to address the new requirements of the MS4 Stormwater Permit. There is another orientation meeting on Monday, August 8 at 10:00 a.m. at PVPC, which we intend to attend. The purpose of the meeting would be to discuss how the coalition would best serve its client communities, now that the MS4 permit has been issued. There is an annual cost of \$2,000+ that will be further discussed at the August meeting.

There is a meeting of several affected towns June 27 at 10:00 a.m. in Hadley. We have discussed this unfunded mandate with our legislative Delegation with an eye toward finding funding for portions of the MS4 permit.

Upcoming Projects and Events

Shredding Fair: June 10 10:00 a.m. to 1:00 p.m. at the Senior Center.

Craft Fair: June 11, West Street Common.

Ron Beretska Tribute and ALS Fund Raiser: June 12, Hadley Young Men's Club.

Debt Exclusion Ballot Vote: June 16, 2016, Noon to 8:00 p.m. at Hopkins Academy.

Library Book Sale: June 18 at Goodwin Memorial Library.

Special Town Meeting: The next town meeting is October 27, and a calendar of deadlines and action items is prepared for the Select Board.

6. Appointments

6.01 Girl Scouts and Beretska Proclamation(s)

The Select Board will present proclamations for Girl Scout Gold Award recipients - Emily Koehler, Kathleen Kuzmeski, Aldona Noonan and in honor of Mr. Ronald Beretska.

The Select Board will also congratulate the Girl Scout Silver Award recipients from the Town of Hadley. The Silver Award recipients are Monica Rosa, Jacklyn Pliska, Felicia Fil, Gabrielle Palmisano of Hadley, Maegan Quinlan, Hailey Boisvert, Kiera Ciolkos, and Nikola Noonan.

Molly Keegan offered congratulations to the Silver Award Recipients and then presented the proclamations to the Gold Award Recipients – Emily Koehler, Kathleen Kuzmeski, Aldona Noonan.

Each recipient spoke briefly about their project and then were congratulated by the Select Board.

Molly Keegan then proclaimed that June 12, 2016 will be known as Ronald F. Beretta Day

6.02- Good Energy, Inc. Mr. John O'Rourke

John O'Rourke presented a slide show on municipal aggregation. There will be an opt out program, you have 30 days to by law, but you can opt out anytime from Good Energy, Inc.

General Discussion about energy rates and customer participation.

Donald Pipczynski asked what is the rate right now?

J. O'Rourke stated that the rate for Hadley will not be available till October.



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

D.Pipczynski asked why can't you commit to a rate? I can't vote if you don't give me a rate. What is the current customer rate? J. O'Rourke answered that the current customer rate is 9.49 for 24 months.

Molly Keegan stated if you don't like rate you don't have to sign up.

David Nixon stated for context that we have already been purchasing municipal aggregate and saving thousands of dollars annually. The town voted at Town Meeting voted in 2005 to support this.

Motion to accept Good Energy, and give authority to Bid out

Motion- Chunglo

Second- Devine

Vote- 4-1-0

Nay- Pipczynski

7. Old Business

7.01 North Hadley Village Hall Sale of Real Estate

The Select Board will vote on the two proposals received for the sale of North Hadley Village Hall.

The Town of Hadley received two proposals to purchase the North Hadley Village Hall. The proposals were reviewed by the evaluation team and ranked in the following order according to non-price considerations:

1. Joel Greenbaum, Historic Renovations and Rental Properties LTD.
2. North Hadley Congregational Church.

After the two proposals were ranked according to non-price considerations, the Chief Procurement Officer opened the price proposals and obtained the following offers:

1. Joel Greenbaum, Historic Renovations and Rental Properties; \$72,000.
2. North Hadley Congregational Church: \$2,500.

Motion to award Joel Greenbaum- Option #2 with conditions for zoning (ZBA)

Motion- Chunglo

2nd- Devine

Vote- 5-0-0

Donald Pipczynski commented that Joel Greenbaum owned the .5 acre across from NHVH and maybe something could be arranged for additional parking, including the church.

David Nixon stated that the sale of the land must be listed in the Central Registrar because we are selling below appraisals.

7.02 Annual Appointments: Municipal Building Committee, Shade Tree Committee, and TV 5 Advisory Committee

The Select Board will discuss re-appointments to Municipal Building Committee, Shade Tree Committee, and TV 5 Advisory Committee.

Joyce Chunglo states that the Shade Tree Committee will be advertised. Jennifer Sanders James states that she will advertise the committee.

TV5 Advisory Committee-

David Nixon thinks that it would be beneficial to have a TV-5 advisory committee to become a supervisory committee. They would have a hands- on approach with an eye towards to the future.

Molly Keegan they would work with Richard in the day to day.



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

David Moskin states that they would like to be able to help with Richard with the budget, programming, and offer more support. However they are reminded by Richard at every meeting that they are just an advisory board. They The proposed level authority would be the Select Board, David Nixon, TV-5 Committee, Richard Trueswell, and then other employees. This would give Richard more help whether he wants it or not.

Molly Keegan wants to make sure that we do not want to personalize this.

Kathy Zatyorka states that what is being proposed is no different than what other towns have already.

The committee was designed for 5 people there are 3 now and 2 vacancies. If we had a little more accountability, we could be creating by-laws.

Motion to change the name of the HPAT Advisory Committee to Oversight Committee, there is no authority change at this time.

Motion: Keegan

Second: Devine

Vote: 4-0-1

Abstain: Waskiewicz

Richard Trueswell would like to rebut David Moskin comments. This is the first year that I had a problem with the budget.

7.03 Hadley Go Green Committee

Follow up on Mr. Donald Pipczynski proposal to establish a Hadley Go Green Committee.

Donald Pipczynski presented his idea of a Hadley Go Green Committee to the Board of Health as was suggested at the previous Select Board Meeting. The BOH voted on it and the committee will now report to the BOH, as an Ad-hoc committee. The committee will present to the BOH and the BOH will present their recommendations to the SB.

The Task Force Mission-“The mission of the Green Hadley Task Force is to empower and encourage the Town of Hadley and its residents and institutions to use resources efficiently with an eye toward long-term sustainability and stewardship of our local and global environment.”

Motion to support the Go Green Hadley Task Force

Motion: Pipczynski

2nd- Devine

Vote- 4-0-0

Absent- Waskiewicz

7.04 Code of Conduct

The Select Board will discuss adoption of a code of conduct.

7.05 Use of Town Common

The Select Board will discuss establishing a fee for the use of the West Street Common.

One proposal is to allow Hadley residents free use of the Common. Non-residents would be charged \$100 for not-for-profit events and \$250 for profit events. Private events, such as weddings, are free of a use charge.

General Discussion of other town’s policies and the cost of allowing people to use the Town Commons.

The proposed amounts for usage fees is



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

Residents are free-

Non-Profit- 100.00

Profit- \$500.00

Deposit- \$500.00 from a friendly amendment by Gerald Devine. This will allow for cleanup and repair of the Town Commons if damaged by event. The DPW will assess the damage. There deposit will be refunded if no damage or clean up needed.

Motion to charge a fee for the use of commons residents free, non- profit are \$100.00, profit for \$500.00 and a \$ 500.00 refundable deposit.

Motion- Chunglo

Second- Devine

Vote: 5-0-0

Discussion by Donald Pipczynski about the crossing road and the praise for the 2 officers who were working that day.

7.06 FY 2016 Budget Adjustments

This item was postponed until next meeting due to time constraints.

Adjustments to the FY 2016 Budget will be discussed.

The Board will be asked to prepare Reserve Fund Transfers or Line-to-Line Transfers. Consent of the Finance Committee is required.

A list of transfers is being developed.

8. New Business

8.01 Goodwin Memorial Library

The Goodwin Memorial Library Trustees will provide the Select Board with an update to their building project.

Allison Donta-Venman stated that the library is looking at 2 additional sites – behind Hooker School and between Russell School and Hopkins Academy.

David Waskiewicz encourages the library to look at the site between Russell School and Hopkins Academy.

John Waskiewicz presented for knowledge that the stormwater pipe does run down the center of that field and that could make the site challenging.

Allison Donta-Venman stated that their architect will survey the site and whether or not the library uses the site this will be useful information for the town.

John Waskiewicz stated that the field in question is part of the flood plain.

The library is aware of this and knows that they will have to some mitigation for this site to work.

The Trustees would like it noted that the library is not handicap accessible.

8.02 Senior Center

The Senior Services Director and Council on Aging will provide an update on their building project. Suzanne Travisano stated that they have been on 5 site visits so far and found them to be very beneficial to know what they will need in their own site. They are looking for a 10,000 sq. building plus mechanical.

They will need more support as they move forward.

8.03 Municipal Building Committee



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

The Municipal Building Committee will provide an update on their activities. The MBC presented an overview of the projects that they feel will need to be completed in town. David Waskiewicz stated that their original view was looking down the road over 50 years. However, we are already overgrown – police, fire, the Senior Center, Library have all already outgrown their buildings.

David Waskiewicz presented the recommendations of the MBC for town buildings. Included below are portions of the recommendations from the MBC.

RECOMMENDATION #1 - (Type A), North Hadley Fire Sub-Station

The committee all agreed that RECOMMENDATION #1 is to locate new accommodations for the fire apparatus currently in North Hadley. As is common knowledge, the Town has voted to sell North Hadley Village Hall, including the existing under-sized fire substation wing of the building. The Committee unanimously supports maintaining a fire department presence in North Hadley based on convincing testimony by the Fire Chief that such space is necessary to maintain existing fire response times in North Hadley. Due to the timelines associated with various building replacement options, the Committee unanimously agreed to recommend that the Town immediately seek leasable space in North Hadley which could accommodate the Fire Department apparatus space needs for the immediate and short term. The longer-term accommodation of the existing fire service presents three distinct options for consideration:

○ **Option 1A** [NOT RECOMMENDED] Construct new bays at Center Station to accommodate all Town fire apparatus into one location. This would require continued discussions over full-time firefighter staff, which this Committee perceived as beyond our purview.

○ **Option 1B**, build a new fire substation on a new site. Early time lines developed for this option indicate that this project would have a minimum two-and one half (2½) year duration from start to finish, so a temporary leasable space solution would be necessary. The need for land in North Hadley for a new building will be further discussed once the Town obtains responses to the existing land RFP, which was advertised on May 31, 2016.

○ **Option 1D**, build a new substation on the ballfield adjacent to the North Hadley Village Hall. This parcel was included in the Request for Proposals (RFP) which was recently issued to sell the Village Hall and all associated property. No agreements between the Town and the perceived highest-ranked bidder have been drafted at this time. Mr. John Mieczkowski has formed an ad-hoc committee to study this option further before the Town advances with a purchase and sale agreement. He has indicated to our Committee that Mr. Greenbaum, the apparent preferred respondent to the RFP, is willing to work with the Town to accommodate a new building. In early phases of the Committee analysis of this option (2014-15), issues with adequate lot size to accommodate longer-term fire department needs were a concern, as was church parking, firefighter parking, and exiting sight-lines from the station. These elements would have to be addressed before the Committee could advance this recommendation further.

[FINAL RECOMMENDATION NOT PROVIDED AT THIS TIME. The Committee recommends more in-depth study of new building/site options.]

RECOMMENDATION #2 - (Type B), Park & Recreation Space

The committee next agreed that RECOMMENDATION #2 should be to address the future location of the Park & Recreation Department. Challenges toward housing Park & Rec at the Senior Center, or locating leasable space in Hadley (both as short to midterm solutions) were discussed, and the committee's opinion was not unanimous. The options are as follows:

○ **Option 2A**. Relocate the Park & Rec Department into the second floor of the existing Senior Center.

Considerations include:



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

- The building envelope has recently been improved (roof and doors) to address critical repairs and provide approximately 10 more years additional lifespan before further improvements will be needed).
 - Spending (not currently budgeted) Town funds to renovate the senior center for Park and Rec use may trigger seismic upgrades, asbestos removal, roof structural upgrades and building (electrical and mechanical) system upgrades to meet the Existing Building code. These requirements are at minimum triggered by the total amount of construction work (as a percentage of the overall real estate value), but the Committee all agreed that the Town needs to be very cautious about safely relocating our youth into another aging Town building.
 - Several COA functions and Town Departments currently occupy the second floor and would need to vacate the space.
 - The Park & Rec program offerings would be constrained by the limits of the available space in the Senior Center.
 - Separation of Senior Center and Park and Rec functions would have to be studied to address Massachusetts obligations under the law to conduct criminal record information (CORI) checks on employees, volunteers, and transportation providers interacting with the Park & Rec programs.
- Option 2B. Relocate the Park & Rec Department into leasable space as a short term solution. Considerations include:
- The existing Park & Rec Department budget for building maintenance is close to the yearly lease amounts found in initial screenings for leasable space in Hadley (early 2015).
 - No funding allocation for the cost of moving the Department has been identified.
 - Timeline to move Park & Rec into a leasable space would require a real estate search. As the market fluctuates, so does the available lease space in Town. If the Town pursues this option, a definitive timeline needs to be set as soon as possible.

[FINAL RECOMMENDATION NOT PROVIDED AT THIS TIME. The Committee recommends more in-depth study of the cost implications of reusing the Senior Center, so that the construction costs can be compared to the costs associated with a 10-year duration lease]

RECOMMENDATION #3 (Type C), Senior Center

The Committee opinions on the next priority (RECOMMENDATION #3A and #3B) was split between addressing the poor condition of the Senior Center building and the extra space needs of The Public Safety Complex. The two options are summarized as follows:

- **Option 3A:** construct a new “Community Center”, perhaps to house both Park & Rec as well as the Senior Center in a NEW BUILDING. The Committee continues to hear concerns from COA over cohabitation of a single building, including issues with CORI checks on all persons who could interact with children within the building. The committee recommends further examining this scenario to at least explore a single building further, because it would reduce the duplicative program rooms, mechanical systems and site utilities costs. Early analysis of the timeline to procure land, design and construct this facility is three (3) years from Town Meeting decision.
- **Option 3B:** First construct a NEW PUBLIC SAFETY BUILDING, and then relocate both Park & Rec/Senior Center functions to the existing public safety building, which would be renovated to suit these functions. This option would be a longer-term solution since the COA and Park & Rec could not move until a new fire station was built and the existing one renovated. Early analysis of the timeline to procure land, design and construct the new Public Safety Complex is three (3) years from Town Meeting decision, with another two years to complete the



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

existing Public Safety Complex renovations for Park & Rec/Senior Center occupancy (This assumes Town borrowing capacity allows both projects to occur consecutively.

[FINAL RECOMMENDATION NOT PROVIDED AT THIS TIME. The Committee recommends concept planning and cost estimating for the associated new and renovated projects associated with these options before proceeding]

RECOMMENDATION #4 (Type D), Public Safety Complex

Simply because the committee doesn't have enough input from the Select Board on this matter, RECOMMENDATION #4 was drafted, but not finalized, with the idea of adding additional space to the Public Safety Complex for police and fire personnel with the understanding that we do not yet know what the fire department will need in the future. Note, this recommendation would only be undertaken if Recommendation 3A were accepted. All members agreed that an addition could be built north of the existing apparatus bays, and the south two-story section would be renovated afterwards for additional fire department program.

RECOMMENDATION #5 (Type D), Department of Public Works

RECOMMENDATION #5 is reserved for DPW renovations or a new complex, which all members agreed would be a subject to discuss with Marlow Warner, the new DPW director, in the near future. Members cited space constraints with the Sewer Department as a serious concern for long-term occupancy of the existing site. Also, the need to replace the field trailers with permanent office space is an immediate concern that should be addressed. Additionally the Committee generally favors exploring the addition of a vehicle wash bay to help prolong the life of our Town fleet.

RECOMMENDATION #6 (Type D), Library Expansion

The Committee set RECOMMENDATION #6 for additional space for the Library. This recommendation was prioritized lower than others merely for the fact that addressing space constraints for non-essential services was lower of a priority than most others. Although our members agree that the Trustees have been very caring benefactors to the Goodwin, and we hadn't originally anticipated early actions to address the Library, our Committee has worked closely with the Library Trustees and the Library Planning and Design Committee over the past several years to devise a plan. As we are not specialists in libraries (no more than we are specialists in Fire Department services), we have listened and asked pointed questions of the Library groups pertaining to their longer-term space and program needs. They have made a convincing case for additional space needs, and our Committee has worked with them to steer them towards new sites, should they decide to construct a new building. Several of our Committee members also have concerns that if a new library were constructed, there are currently few reuse options for the Goodwin, aside from the notion of a DOA Visitor Center.

RECOMMENDATION #7 (Type D), Town Hall Departments and Russell School

RECOMMENDATION #7 is to address future space needs at Town Hall. The consensus is that the Russell school is an appropriately-sized and located building for reuse. All concede that this would be the most expensive recommendation, but felt the building is important to the Town identity. This recommendation includes several short term action items:

- Maintain the historic slate roof annually or as needed.
- Recommend that the Historical Commission consider State Historical Preservation Restrictions, which would ensure that if the building were ever sold that the character would be preserved.
- Recommend that the Historical Commission meet with the CPA committee to gather consensus on what additional (interim) preservation projects could be undertaken until such time the building is repurposed.

RECOMMENDATION #8 [IN PARALLEL WITH ALL OTHER RECOMMENDATIONS]

From the onset, the Committee has strived to address buildings which have lacked the proper attention and funding commitments to preserve them for long term use. We strongly recommend the development of a long-term maintenance program which would set up a capital improvements program, a yearly budget, an authorization and monitoring process for maintenance spending, and an oversight committee that meets yearly to re-asses the program.



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

Following the presentation John Waskiewicz told the MBC “Good Work Guys!”

Gerry Devine stated “Tremendous progress! Lots of projects have been completed.”

Molly Keegan asked for suggestions from the MBC. Tim Neyhart responded with 2 things to prioritize maintenance and direct the OPM.

John Waskiewicz thinks that the MBC should continue.

Joyce Chunglo states that they are moving in a positive direction and does not want it to stop.

Donald Pipczynski would like to discuss reconstructing the committee, by making the 2 inspectors advisors and not voting members. He stated that they should speak clearly as town employees.

Molly Keegan said that she brought this up because after Phase 1, it might have been time to change the role of the committee, since we are going to start hiring. From the committee we understand that we are not there yet. She stated again that she did not want the employees feeling that they are put in position where they feel that they must choose between departments. In the future there will have to be a clear demarcation of roles.

Wily Danylieko stated that there are already alternate inspectors so there is not conflict.

Gerry Devine said “The institutional knowledge that they (the inspectors) bring is immensely important to the MBC.”

There was further general discussion.

Tim Neyhart stated “That this is his 29th year here and he will know when he needs to bow out and they are not there yet. I do not like how this started, but I do like what I am hearing now. When you are talking about people who are willing to volunteer their time, and everyone here has spent hundreds of hours of time working on this, there are times when things should be said in public and when they should not. This was not handled as well as it should have been. Willy and I were both blindsided by this, it would have been nice if we had some notice. You should never fault a volunteer, these people are donating their time. You might not agree with them, but you cannot fault them. I think that there is a major problem in town with the faulting of volunteers and this is why we do not have enough. To many people are saying things about volunteers, I do not want to be on any committee where I have to sit and have someone come in and say that I said something that is incorrect and from years ago. We have to stop doing that in this town it has been going on way to long.

Molly Keegan stated that is why we are drafting a code of conduct for the Select Board and hope that it will picked up by all town boards.

Donald Pipczynski states that we are compelled ethics commission we have to be transparent with the general public and that this was going to be a tough discussion.

Molly Keegan states that we do not have to disparage.

Gary Berg states – that we are an advisory committee to the Select Board.

Joyce Chunglo says “ There has never been doubt that anything illegal is going on, all of you have been your meetings are publicized and televised. So kudos to you”

Donald Pipczynski stated that he agrees with Joyce and that his only concern was to protect for the 2 town employees from being placed in an awkward situation.



Select Board Agenda
June 8, 2016
Hadley Town Hall – Room 203
7:00 PM

Joyce Chunglo inquires to Donald Pipczynski why he even went to their meeting and said what you did. You are not their liaison, Gerry is.

Donald Pipczynski states that he can go to any meeting that he wants they are public meetings and he can say whatever he wants as a private citizen.

Joyce Chunglo says that you cannot as a Select Board member and that is how it was presented.

Molly Keegan states that we will take this up when we address the code of conduct. Going back to the MBC - we will work on the prioritize working with the OPM and helping with the building maintenance.

Motion to appoint Municipal Building Committee and its current members

Motion: Chunglo

Second: Devine

Vote: 5-0-0

Donald Pipczynski states that the liaisons are not providing enough information. The liaisons are not attending the meetings and bringing this information back on items that I have to then vote on. We need to address this.

Molly Keegan thinks that we should discuss this when we discuss the code of conduct.

David Nixon states that he understands that the MBC is not happy with the architect for nonperformance issues, if you could send me an email with the specific issues. I can then send them a letter addressing the specific issues and that we are going to terminate them if they do not address these issues.

Molly Keegan offers as a final comment - Apologies for any offense with any communication styles that we need to work on. This a community wide issue.

8.04 HVAC Controls Bid

David Nixon stated we received 3 bids and the lowest one was B.G. Mechanical with a bid \$ 59,945. I recommend that we accept this bid.

Motion to accept bid from B. G. Mechanical with a bid of \$59.945.

Motion: Chunglo

Second: Devine

Vote: 5-0-0

8.05 Dorrell- Water Abatement

This water abatement is not supported by either the Collector's office or the DPW.

Motion to deny water abatement.

Motion: Chunglo

Second: Devine

Vote: 4-0-1

Abstain: Waskiewicz

9. Other

